



Temple Sinai

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CHECKLIST FOR EXITING THE BUILDING

- 1. PLEASE MAKE SURE THAT THE ROOM LOOKS THE SAME OR BETTER THAN IT DID UPON YOUR ARRIVAL.**

- 2. COLLECT ALL GARBAGE, AND THROW INTO DESIGNATED GARBAGE CANS OFF BACK PORCH, TAKE REPLACEMENT BAG FROM BOTTOM OF CAN AND REPLACE. PLACE ALL RECYCLABLES IN APPROPRIATE BINS.**

- 3. RELOCK THE BACK PORCH DOOR.**

- 4. MAKE SURE ALL TEMPLE SUPPLIES ARE WASHED DRIED AND PUT AWAY WHERE THEY BELONG.**

- 5. CHECK KITCHEN TO MAKE SURE CABINETS ARE CLOSED, REFRIGERATOR IS CLOSED, AND ALL FOOD IS PUT AWAY.**

- 6. MAKE SURE THAT ALL USED APPLIANCES IN THE ONEG ROOM ARE UNPLUGGED.**

- 7. CLOSE ALL WINDOWS AND DOORS.**

- 8. TURN OFF ALL LIGHTS.**

- 9. LOCK ALL DOORS.**

- 10. IF YOU RESET THE THERMOSTATS, PLEASE RETURN THEM TO 68 DEGREES.**